



CITY OF NOVATO
CALIFORNIA

**City Council
Agenda**

Tuesday, October 27, 2026 - 6:00 PM

**901 SHERMAN AVENUE
NOVATO, CA 94945
and
TELECONFERENCE**

**Mayor
Rachel Farac**

**Mayor Pro Tempore
Kevin Jacobs**

**Councilmembers
Pat Eklund
Tim O'Connor
Sandeep Karkal**

**City Manager
Amy Cunningham**

**City Attorney
Gary Bell**

City Council meetings are usually held each month on the second and fourth Tuesdays at 6:00 p.m. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting.

The agenda is divided into three main sections and includes other categories covering routine business. All references to "City Council" include those other agencies which may be listed at the top of the Agenda. **The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.** The Council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to meetings as follows:

- **Written public comments** may be submitted via [eComment](https://www.novato.org/eComment). Written public comments received more than 3 hours before the start of the meeting will be distributed to the Council prior to the meeting. Written public comments will not be read during the meeting.
- **In-person public comments** may be made at the meeting, which are held in the Novato City Council Chambers located at 901 Sherman Avenue.

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- **Remote public comments** will be accepted through the Zoom meeting platform and via telephone. To address the Council orally, please read and follow the following instructions carefully:

1. Join the meeting at: <https://bit.ly/47AM33W>

or

Join at [Zoom.com](https://zoom.us)

Meeting ID: 856 5557 5622

Password: 1960

Should the links above not work, please go to www.novato.gov/agendas for updated information

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - b. When the Mayor calls for public comment on the item on which you wish to speak, please use the “Raise Hand” feature by clicking on the hand icon at the bottom of your screen to notify the Host that you would like to speak.
 - c. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
 - d. When called upon, please limit your remarks to the time limit allotted by the Mayor or as specified on the agenda. Speakers will be muted when their time is up.
2. Join the meeting via telephone by calling **(646) 558- 8656**.

Meeting ID: 856 5557 5622

Password: 1960

- a. When the Mayor calls for public comment on the item on which you wish to speak, **press *9** to activate the “Raise Hand” feature to notify the Host that you would like to speak.
- b. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
- c. When called upon, please limit your remarks to the time limit allotted by the Mayor or as specified on the agenda. Speakers will be muted when their time is up.

The Mayor has the authority to rule any speaker out of order, including speakers during the Public Comment period, if the subject raised is not within the subject matter jurisdiction of the City Council, or during a public hearing or a general business item if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Mayor also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to conduct themselves with civility and courtesy at all times. All persons giving comments shall speak directly to the Council and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated in order to foster an environment where everyone feels welcome to speak

Closed Captions

Live closed captions are available. To access closed captions during the meeting, click on the CC icon available through Zoom.

A. CONVENE, PLEDGE OF ALLEGIANCE, AND ROLL CALL

B. CLOSED SESSION ANNOUNCEMENT

C. CEREMONIAL MATTERS/PRESENTATIONS

C.1. Proclamation: Cybersecurity Awareness Month
[Cybersecurity Awareness Month](#)

C.2. Proclamation: Filipino American History Month
[Filipino American History Month](#)

D. APPROVAL OF THE FINAL AGENDA

E. REPORTS FROM THE CITY COUNCIL & CITY MANAGER

F. PUBLIC COMMENT

All members of the public wishing to address the City Council are requested to submit a speaker card in advance to the City Clerk. (Please remember that all comment cards are PUBLIC RECORDS). The Mayor will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Mayor will recognize persons from the audience who wish to address the City Council on a particular agenda item at the time that item is considered by the City Council.

There is a two-minute time limit to speak although the Mayor may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The City Council may direct that the item be referred to the City Manager for action or may schedule the item on a subsequent agenda.

G. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be acted upon by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.

G.1. Waive reading and authorize introductions and/or adoption of ordinances by title only *this is a standard procedural action so that the City Council does not have to read an ordinance aloud in its entirety.*

G.2. Approve the closed and open session meeting minutes of October 13, 2026
Staff contact: Laura McDowall, City Clerk, 899-8900
[Minutes - October 13, 2026](#)

G.3. Adopt a resolution awarding, and authorizing the City Manager to execute, a professional services agreement with Rincon Consultants in the amount of \$315,660 to update the City's Hillside and Ridgeline Protection Regulations and amend the General Plan to comply with Senate Bill 1425 and Assembly Bill 1889

Staff contact: Vivek Damodaran, Senior Planner, 899-8989

[Staff Report - Rincon Consultants Hillside Protections Agreement](#)

[Attachment 1 - Draft Resolution](#)

H. UNFINISHED AND OTHER BUSINESS

There are no agenda items.

I. PUBLIC HEARINGS

Public Hearings are announced and advertised in advance to allow interested persons to make comments for, against, or otherwise, regarding a proposed project or decision. Anyone who challenges any hearing matter in court may be limited to only those issues raised at the public hearing described therein, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

I.1. Hold a public hearing regarding the proposed construction of eight (8) single-family townhome residences at 200 San Marin Drive, APN 124-282-18, and consider:

- 1. Adopting a resolution approving a General Plan land use map amendment to change the land use designation of 200 San Marin Dr. from General Commercial (CG) to Medium Density Multiple Family Residential (R10); and**
- 2. Introducing an ordinance amending the Novato Zoning Map changing the zoning designation applied to 200 San Marin Dr. from General Commercial (CG) to Planned District (PD); and**
- 3. Introducing an ordinance approving a master plan and precise development plan; and**
- 4. Adopting a resolution approving a tentative map for eight (8) residential lots and a common-ownership parcel, and two (2) development standards exception requests; and**
- 5. Adopting a resolution approving a Design Review request**

CEQA Exempt: Government Code Section 65913.5 and CEQA Guidelines 15332

Staff contact: Kaitlin Zitelli, Senior Planner, 899-8900

[Staff Report - 200 San Marin Drive Residences](#)

[Attachment 1 - Draft Resolution - General Plan Amendment](#)

[Attachment 2 - Draft Ordinance - Zoning Map Amendment](#)

[Attachment 3 - Draft Ordinance - Master Plan & Precise Development Plan](#)

[Attachment 4 - Draft Resolution - Tentative Subdivision Map](#)

[Attachment 5 - Draft Resolution - Design Review](#)

[Attachment 6 - Public Comments](#)

J. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a staff presentation and discussion by the Council. They will be acted upon by a separate vote.

- J.1. Receive a report evaluating traffic safety concerns and potential improvements along Santa Maria Drive and consider adopting a resolution approving the proposed traffic safety improvements and authorizing the City Manager, or designee, to execute any necessary agreements and implement the improvements using up to \$50,000 in available funding from Capital Improvement Program (CIP) Project No. 24-002**

Staff contact: Ali Iqbal, Senior Civil Engineer, 899-8900

[Staff Report - Santa Maria Drive Improvements](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Previous Santa Maria Drive Improvement Plans](#)

[Attachment 3 - Santa Maria Drive Concept Plan](#)

[Attachment 4 - Mayor Farac Proposed Agenda Item](#)

[Attachment 5 - Engineer's Cost Estimate](#)

- J.2. Begin the annual assessment process for the Downtown Novato Business Improvement District (BID) in partnership with the Downtown Novato Business Association (DNBA) by:**

- 1. Receiving a presentation by the DNBA/BID Advisory Board of its 2026 DNBA Annual Report and 2027 Proposed BID Budget; and**
- 2. Reviewing, including making any changes if desired, and consider the 2026 DNBA Annual Report and 2027 Proposed BID Budget to begin January 1, 2027; and**
- 3. Adopting a resolution declaring the intention to levy an annual assessment within the Downtown Novato Business Improvement District for calendar year 2027 and set a public hearing for November 10, 2026; and**
- 4. Direct the DNBA to include funding for an organizational strategic plan in its 2027 budget, using BID resources**

Staff contact: Katie Skjerpig, Economic Development Manager, 899-8900

[Staff Report - DNBA Report and BID Intent to Levy](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Revised DNBA/BID Annual Report Mailer](#)

[Attachment 3 - Revised Budget Request and Notice](#)

- J.3. Receive an update on the Community Sponsorship Program for FY 2025-2026**

Staff contact: Katie Hawn, Principal Management Analyst, 899-8900

[Staff Report - Community Sponsorship Update](#)

[Attachment 1 - Community Sponsorship Program Funding Allocations](#)

K. COMMISSIONS, COMMITTEES AND BOARDS (CCB'S) APPOINTMENTS

This section is used by the City Council to make appointments to fill vacancy/vacancies on their Commissions, Committees and Boards.

L. WORK STUDY SESSION

M. ADJOURNMENT

Materials that are submitted to members of the City Council after the distribution of the agenda packet will be made available to the public at the time it is provided to the City Council.

AFFIDAVIT OF POSTING

I, Laura McDowall, certify that on the Thursday before the Council meeting of October 27, 2026, the agenda was posted on the City Community Service Board at 922 Machin Ave in Novato, California and on the City's website at novato.gov.

/Laura McDowall/

Laura McDowall, City Clerk



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